Agape Bible Studies Online
Moodle Tutorial

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1. LOGGING IN TO MOODLE

If this is your first time to use Moodle, you will need to register with the site using one of the “Enroll” links. If you a returning user, then you will simply need to login using one of the “Login” links on the site. From the Agape Bible Studies Online homepage, select the “Enroll” or “Login” links from one of two places (see Figure 1 below)

![Agape Bible Studies Online](image)

Figure 1

1.1. Enrolling with Moodle

Enrolling with Moodle is simple. When you select the “Enroll” or the “Login” link, you will be taken to the same page in Moodle. This page allows you either to “Login” or “Enroll.” If this is your first time, you will need to enroll by selecting the “Create new account” button on the right side of the page. (see Figure 2 below) The steps for creating a new account are listed on the page.
Next, you will need to enter the information requested on the screen. Please ensure that you use a valid email account, since a confirmation email will be sent to verify your account. Also, there are password rules that must be met (ENTER THIS LATER). Once all information has been entered, select the “Create my new account” button. (see Figure 3 below)

Next, you will receive the “Confirm your account” page. A confirmation email will be sent to the email address that you entered on the previous page. If you select the “Continue” button, you will be taken to the Moodle home page, but you will not be Logged In. You must use the link provided in the confirmation email to log in.
email sent to your email account first. (see Figure 4 below)

1.2. Logging In with Moodle

If you are a returning user, simply login using the “Returning to this web site?” section of the page (see Figure 5 below). Cookies must be enabled in your browser or you will not be able to login. For help on enabling cookies, use the help feature on your browser and search for “Enabling Cookies.”

2. TAKING A COURSE IN MOODLE

To access any of the six available online courses, you need to go to the “Courses” page by selecting one of two available links. (see Figure 6 below)
2.1. Parts of the Course

There are some simple instructions that must be followed in order to successfully complete a course. These instructions are available on the “Courses” page in bullet format under the Instructions section. (see Figure 6 above)

Each course has three main components (see Figure 7 below):

1. **PDF** – printable copy of the course that should be printed and read in its entirety before entering the actual course in Moodle
2. **Course** – link to the Moodle course page; section ?? of this tutorial contains the instructions on how to complete the online course
3. **Assignment** – printable file that contains additional help information pertaining to the course. This should be read upon completion of the course online.
2.2. Completing the Course in Moodle

To access the course in Moodle, simply click on the “(Course)” link under the title of the course on the “Courses” web page. (see Figure 7 above) If you have not already logged in to Moodle, you will be taken to the “Login” page first. Once you login, Moodle will take you to the Course page.

Each course is divided into sections. For example, “The Bible Is God’s Truth” is comprised of eleven sections (only six are show in the screen capture below). Each section has a “content” section, which is the reading part of the section, and a “quiz”, which is the questions related to that section. (see Figure 8 below)

![Figure 8]

If you prefer, you can use the printed copy of that section in the PDF and go straight to the Quiz. After you have ready the PDF of the course (only available on the “Courses” page), you should:

1. Select the “I. Creator of the Universe” link and review the section content. (see Figure 9 below)
2. Once you have completed reading the content, select the “Continue” button and read the content until you have reached the end of the content for that section. Instructions are provided at the end of the section on taking the quiz for that section. The best way to access the quiz for that section, is to select “The Bible Is God’s Truth” link at the top of the page. (see Figure 10 below)

2.3. Taking a Quiz in Moodle

Access the Quiz for the section from the Course main page in Moodle. Select the link “Quiz 1 – Creator of the Universe.” (see Figure 11 below)
After selecting the quiz, the main page for the quiz includes the instructions for the quiz. You have only 1 attempt at the quiz. All questions are graded immediately upon submission with explanations provided for any incorrect answers. Select the “Attempt quiz now” button to start the quiz. (see Figure 12 below)

The quiz is in a simple multiple choice format. For each question, select the answer that best fits the question. (see Figure 13)
Once you have answered all of the questions, select the “Submit all and finish” button to complete the quiz and have it graded immediately. If you do not have time to complete the quiz, you also have the option to save your current progress by selecting the “Save without submitting” button. This will allow you to return at a later time to the quiz and complete it. (see Figure 14 below)

Once you select the “Submit all and finish”, you will receive a pop-up box as a reminder that “Once you close the attempt you will no longer be able to change your answers.” Remember, that you only have one attempt at the quiz.
Once you have submitted your answers, the next screen contains the indication of correct and incorrect answers for each question. For each question incorrectly answered, the correct answer is shown with an explanation for the answer. Once all answers have been reviewed, please select the “Finish review” button. (see Figure 15 below)
Next, you will see the Summary screen showing your score on the quiz for that section. You can go back at any time to review the questions and your answer by selecting the number in blue under the “Marks” column or the number in blue under the “Grade” column. Selecting the “Continue” button will take you back to the Course main page. (see Figure 16 below)

![Figure 15]

![Figure 16]

**Revision History Table**

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